



## Final Grant Report

When the Community Foundation Serving Greeley and Weld County awards a grant, we enter into a partnership with you that we hope will provide new insights into effective ways to strengthen our communities. Final Grant Reports are a primary tool in measuring the achievements of the projects we support, and help strengthen the Foundation's grantmaking program by highlighting new directions and issues to address.

We ask for your honest, critical attention in completing this report. We are interested in what contributed to the success of your project, as well as reasons that made it more difficult to achieve.

**Please complete and return this form within 60 days of completion date of the project. No further grant requests from your organization will be considered until this report has been completed and returned.**

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Project Name: \_\_\_\_\_

Date Awarded: \_\_\_\_\_ Amount of Grant: \_\_\_\_\_ Total Project Costs: \_\_\_\_\_

Grant Starting Date: \_\_\_\_\_ Grant Ending Date: \_\_\_\_\_

Contact Person/Title (print or type): \_\_\_\_\_

\_\_\_\_\_  
Signature of Executive Director or Authorized Board Officer

\_\_\_\_\_  
Date

### Program Evaluation (Please answer the following questions on an attached sheet)

1. Give a brief overview of the project including how many people were served.
2. Did the project differ in execution from the program presented in the proposal? If so, how?
3. What were the successes and challenges you experienced in doing this project?
4. Do you plan to continue this project? If so, how will funding be secured?
5. What were the major benefits of this grant to your organization? To the community?
6. How did you publicize your project? (Please attach samples.)
7. **Tell your story:** Please provide a display board with photos and captions (at least 16x20 in size) featuring the program granted.
  - a. (Optional) Please share a story of an individual or family positively impacted by this program.  
*We may include this in our promotional materials including our newsletter and web site.*

### Financial Evaluation

8. Attach a line-item financial accounting of the expenditure of the grant funds.